SEGMENTAL REPRESENTATIVES

The Segmental Representatives come from staff employed within the applicable segment. These five segments are: the California Community Colleges, the California State University, the University of California, the Independent (private non-profit) institutions, and the Proprietary (private for profit) institutions.

DUTIES and RESPONSIBILITIES

- 1. Participates in the meetings and activities of the Executive Council and regularly attends all Executive Council meetings.
- 2. Attend the CASFAA Conference and organizes the segmental breakfast meeting at the conference.
- 3. Contributes to the formation of policies and procedures of CASFAA.
- 4. Represents the interests and perspectives of the segment to the Executive Council
- 5. Communicates CASFAA plans and activities to the segment
- 6. Shares segmental activities and concerns with the Executive Council in a written report at each CASFAA Executive Council meeting.
- 7. Works to maintain and increase CASFAA membership among segmental institutions, especially those who are not currently members.
- 8. Serves as a voting member of the CASFAA Scholarship Committee.
- 9. Serves as a voting member of the Nominations and Elections Committee and assists the Past-President with identifying candidates for office.
- 10. Ensures that the President and the Executive Council are informed of segmental actions or decisions that may impact the state or region.
- 11. May serve on the Executive Committee of the Executive Council if appointed by the President to ensure segmental balance.
- 12. Performs other functions as requested by the President or the Executive Council.
- 13. Provides articles to the <u>CASFAA Newsletter</u> about segmental activities

TERM OF OFFICE

Term begins on the first day following the annual CASFAA Conference and concludes on the final day of the following year's annual CASFAA Conference.

Note: The Proprietary Segmental Representative chairs the Proprietary Issues Committee (see Proprietary Committee description). The Graduate/Professional Issues Representative chairs the Graduate/Professional Issues Committee (see Graduate/Professional Issues Committee description). The Access & Diversity Representative chairs the Access & Diversity Committee (see Access & Diversity Committee description).